



**Meghan Pump Station (RFCSP)  
Solicitation Number: CO-00645  
Job No.: 19-1006**

**ADDENDUM 1  
September 25, 2023**

To Respondent of Record:

This addendum, applicable to work referenced above, is an amendment to the price proposal, plans and specifications and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the Respondent Questionnaire.

**RESPONSES TO QUESTIONS**

1. Please consider moving the due date for proposals at least 1 week until 10/24/2023 or later. Our estimating staff has a prior commitment on 10/17/2023 that can not be rearranged. Additionally, with the amount of other projects currently advertised by SAWS an extra week of separation between proposals is requested.

*Response: Please refer to changes to the specifications on this addendum.*

**CHANGES TO THE SPECIFICATIONS**

1. **Request for Competitive Sealed Proposals**, paragraphs 5 and 6, are removed and replaced in their entirety as follows:

For questions regarding this solicitation, technical questions, or additional information, please contact Lindsay Esquivel, Contract Administrator, in writing via email to: [Lindsay.Esquivel@saws.org](mailto:Lindsay.Esquivel@saws.org) or by fax to (210) 233-4290 until **4:00 PM (CDT) on October 6 ~~2~~, 2023**. Answers to the questions will be posted to the website by **4:00 PM (CDT) on October 17 ~~10~~, 2023**, as a separate document or included as part of an addendum. Be advised that firms responding to this RFCSP (Respondents) are prohibited from communicating with any other SAWS staff, the Consultant, the Developer, or COSA officials regarding this RFCSP up until the contract is awarded as outlined in the Instructions to Respondents.

**Proposals will be received electronically only, until 2:00 P.M. (CDT), October 24 ~~17~~, 2023**. Electronic proposals will be received via the secure SAWS FTP site. See the Electronic Proposal Opening Instructions attachment for additional information regarding an electronic proposal submittal. Electronic proposals shall be accompanied by a bid bond in an amount not less than five percent of the total proposal price. (Or, if providing SAWS with a cashier's

check or certified check in an amount not less than five percent of the total proposal price, SAWS will request this within 24 hours from the Respondent who did not submit a bid bond). Proposals will then be publicly opened and read aloud by Contract Administration via WebEx. Respondents will need to submit a request by **2:00 P.M. (CDT), October 23 16, 2023**, to receive access to the File Transfer Protocol (FTP) site via email to [Lindsay.Esquivel@saws.org](mailto:Lindsay.Esquivel@saws.org). Respondent's email requesting access to the FTP site shall provide the legal name of the Respondent's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **2:00 P.M. (CDT), October 23 16, 2023**.

WebEx Link: <https://saws.webex.com>  
Meeting number (access code): 2492 384 7499  
Meeting password: CO-00645  
Join by Phone: 210-233-2090

2. **Electronic Proposal Opening Instructions**, paragraphs 1 and 2, are removed and replaced in their entirety as follows:

In order to receive electronic proposals for this project, SAWS will utilize a SAWS secured File Transfer Protocol (FTP) site. Only Respondents submitting as Prime Contractors will need to submit their request prior to **2:00 PM (CDT) on October 23 16, 2023**, to receive access to the FTP site via email to [Lindsay.Esquivel@saws.org](mailto:Lindsay.Esquivel@saws.org). Respondent's email shall provide the legal name of the Respondent's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **2:00 PM (CDT) on October 23 16, 2023**. Once a Respondent is approved for access, an email with a hyperlink to the FTP site and a unique password for the Respondent will be provided to the Respondent's email recipient.

Once access is received, Respondents may upload the required documents per the Respondent's Proposal Checklist any time before **2:00 PM (CDT) on October 24 17, 2023**. **Please ensure to allow sufficient time should the Respondent experience technical difficulties in uploading the required documents. No changes to the proposal price can be made once the Proposal has been submitted.**

3. **Supplementary Instruction to Respondents**, Page 8, Section E.3.b.i., is removed and replaced in its entirety as follows:
  - i. Provide a detailed, precedence style critical path method (CPM) baseline schedule in Primavera or Microsoft Project. The baseline scheduled must encompass the entire contract duration from Notice to Proceed to the Contract End Date. The baseline schedule must show a completion date (or early completion date) that corresponds to the Contract End Date. The baseline schedule must be inclusive of all work necessary to complete the project including sufficient time necessary for submission and review of submittals, permits, etc. The schedule shall take into consideration sequencing and contractual limitations as described within the Contract Documents. The anticipated notice to proceed

(NTP) for this Project is **February 5, 2024** ~~January 2, 2024~~. Respondent shall use this date for developing the proposed project schedule.

4. **Evaluation Criteria Form**, Page 18, Section 3.b.i., is removed and replaced in its entirety as follows:

- i. Provide a detailed, precedence style critical path method (CPM) baseline schedule in Primavera or Microsoft Project. The baseline scheduled must encompass the entire contract duration from Notice to Proceed to the Contract End Date. The baseline schedule must show a completion date (or early completion date) that corresponds to the Contract End Date. The baseline schedule must be inclusive of all work necessary to complete the project including sufficient time necessary for submission and review of submittals, permits, etc. The schedule shall take into consideration sequencing and contractual limitations as described within the Contract Documents. The anticipated notice to proceed (NTP) for this Project is **February 5, 2024** ~~January 2, 2024~~. Respondent shall use this date for developing the proposed project schedule.

<b>END OF ADDENDUM 1</b>
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This Addendum is three (3) pages in its entirety including the attachments.

**Attachments**

None